



Kindly use Adobe Reader for your explanations and limit your answers to the fixed space in the boxes

Form for an

Expert Report on an Application for an Undergraduate Scholarship

.....
Applicant: Surname, first name

.....
Expert referee: Surname, first name, subject

.....
Expert referee: Work address, e-mail address and phone number

General remarks:

We would be grateful if you as an expert referee would kindly assess all of the following points. If there is not enough space in the box provided, please feel free to add further remarks at the end of your report.

If the applicant has not yet commenced his or her studies at the time of application, the expert reference should be provided by a teacher. Once he or she has commenced university studies, the reference should be provided by an (associate) professor or by a Private Lecturer (Privatdozent) or, in exceptional cases for which an explanation should be given, by an academic assistant with a PhD degree.

Information about the application procedure:

Manuela Hillerkus, Tel.: 030 28534-400, e-mail: studienwerk@boell.de, Web: www.boell.de/studienwerk

1. In what context did you make the applicant's acquaintance?

2. On which period of time and situation, such as work in class or seminars, do you base your assessment?

3. For school students:

The applicant's academic achievements to date are

Above average Below average

The applicant is one of the top ... in his/her year

5% 10% 20% ...% No comment

The applicant has shown voluntary commitment as, say, students' representative or in work for the school magazine or participation in school clubs

Yes No

If the answer to the last question is yes, what exactly has the applicant done and with what result? Has the applicant been especially successful in any way?

4. For university students:

His/her academic achievements to date are

Above average Below average

The applicant is one of the top in his/her year

5% 10% 20% ...% No comment

How do you assess the applicant's ability to study and his or her potential with regard to the course of study?

Above average Below average

Comments:

Does the applicant's performance to date suggest a special aptitude for academic work?

Yes No

Comments:

How do you rate the applicant's motivation and commitment to academic study? Please give examples.

Above average Below average

Comments:

Does the applicant's written or other work give any indication that he or she is likely to achieve an above-average final mark?

Yes No

Comments:

How do you rate his or her analytical and communication skills and intellectual grasp and perception?

Above average Below average

Comments:

5. Please give an overall assessment of the applicant's personal and academic suitability, further remarks:

.....
Place, date

.....
Signature

Please send your expert report with your original signature directly to us as PDF via email to studienwerk@boell.de
A signature is not required if the reference is emailed directly by the referee from his/her email account. An additional sending via postal mail is not needed.

Please bear in mind that in the applicant's interest your report should reach us before the closing date for receipt of applications (deadline: March 1 or September 1).

Thank you very much for your help on this matter, and for supporting our scholarship programme.